

Letter of Understanding

Alaska-Certified Erosion and Sediment Control Lead

Storm Water Training Program

Nov. 7, 2019 (revised 1/1/2021)

Purpose

The Alaska Storm Water Steering Committee (ASWSC) proposes clarification on the policies, procedures, course standards, and expectations for the Alaska-Certified Erosion and Sediment Control Lead (AK-CESCL) training courses/certification and further guidance in light of the COVID-19 pandemic. This Letter of Understanding (LOU) supports the AK-CESCL program, employers, the workforce, and our communities to move forward with projects as necessary during this public health emergency.

Background

In light of the COVID-19 pandemic, the ASWSC has developed a comprehensive response to support the AK-CESCL program, employers, the workforce, and our communities. The ASWSC has revised this LOU to provide clarification and guidance towards an orderly management of the AK-CESCL training/certification program and ensure personal safety during this pandemic.

Punctual and regular attendance is an essential responsibility of each attendee. Attendees are expected to report to the training course as scheduled, be on time and prepared. Attendees are expected to remain in the training course for the entire training. Late arrival, early departure or other absences from scheduled hours are disruptive and must be avoided.

The ASWSC understands that this program/certification is necessary for compliance with the Alaska Department of Environmental Conservation (DEC) Construction General Permit (CGP) for storm water discharges. This LOU summarizes and provides the framework for the instructors, sponsors, and individuals requiring this certification for permit compliance.

Policy and Procedures

Training courses may be performed virtually via Zoom. Current AK-CECSL Policies and Procedures apply except for the below outlined differences.

1. While the training course is in session, attendees are expected to be focused on the course (e.g., not conducting work on other devices). If attendees are disruptive or not appropriately engaged in the course, instructors have the discretion to ask them to leave and/or to not give credit for the course.
2. "Absence" is defined as the attendee missing 20 minutes or more of the scheduled training hours. Attendees considered absent are not eligible to continue forward with the course and must register for another scheduled course. Absent attendees are not warranted a refund. Excused absences are determined by the discretion of the instructor (e.g., weather, traffic, family emergency, etc.).
3. Attendees are expected to attend the full session to receive credit. Attendees who fail to successfully complete the AK-CESCL training course due to behavior problems, tardiness, or leaving a training session early will not receive credit.
4. Tests may be provided via hard copy (in-person courses) or electronically using the application Testmoz for virtual courses.

5. All tests will be open book (i.e., use of course material).
6. All re-testing shall use Testmoz with no proctor necessary.

Policy and Procedures specific to virtual courses

1. The required course videos are not provided in the virtual course presentation; however, students are instructed to watch the videos prior to class on the AK-CESCL website.
2. Virtual courses will have an optimum class size of approximately 25 with an enrollment maximum of 60.

Terms and Termination

1. This LOU is effective January 1, 2021 and may be revised at any time.
2. If an ASWSC audit indicates that an AK-CESCL course is not taught in accordance with the terms and conditions of this LOU, ASWSC has the authority to terminate the virtual class from the Sponsor.